

Public Document Pack



CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL

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RHYBUDD O GYFARFOD	NOTICE OF MEETING
PWYLLGOR SGRIWTINI PARTNERIAETH AC ADFYWIO	PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE
DYDD MAWRTH, 12 EBRILL 2016 am 2.00 o'r gloch	TUESDAY, 12 APRIL 2016 at 2.00 pm
YSTAFELL BWYLLGOR 1 SWYDDFEYDD Y CYNGOR LLANGFNI	COMMITTEE ROOM 1 COUNCIL OFFICES LLANGFNI
Swyddog Pwyllgor	Shirley Cooke 01248 752514 Committee Officer

AELODAU / MEMBERS

Cynghorwyr / Councillors:-

Annibynnol / Independent

D R Hughes (Cadeirydd/Chair), W T Hughes, Richard Owain Jones and Dafydd Rhys Thomas

Plaid Cymru / The Party of Wales

John Griffith, Carwyn Jones, Alun W Mummery (Is-Gadeirydd/Vice-Chair) and Dylan Rees

Plaid Lafur Cymru/Wales Labour Party

Sedd Wag/Vacant Seat

Heb Ymuno / Unaffiliated

R.Ll.Jones

Aelodau Ychwanegol/Additional Members (gyda hawl pleidleisio ar faterion addysg/with voting rights in respect of educational matters)

Parch./Rev. Robert Townsend (Yr Eglwys yng Nghymru/The Church in Wales) and Mr. Keith Roberts (Yr Eglwys Babyddol Rufeinig/The Roman Catholic Church)

Aelod Cyfetholedig/Co-opted Member (Dim Hawl Pleidleisio/No Voting Rights)
Mr Gerallt Llewelyn Jones (Rheolwr Gyfarwyddwr/Managing Director - Mentor Môn)

A G E N D A

1 APOLOGIES

2 DECLARATION OF INTEREST

To receive any declaration of interest by any Member or Officer in respect of any item of business.

3 MINUTES (Pages 1 - 8)

To submit, for confirmation, the minutes of the meeting held on 2 February, 2016.

**4 PARTNERSHIP POLICY DOCUMENT AND THE ROLE OF SCRUTINY IN
MONITORING THE PARTNERSHIPS (Pages 9 - 22)**

To submit a joint report by the Health & Social Care Impact Officer and the Scrutiny Officer.

5 COMMUNITY FIRST (Pages 23 - 58)

To submit a report by the Head of Housing Services.

6 UPDATE BY THE CHAIR/VICE-CHAIR

To receive a verbal update by the Chair/Vice-Chair.

7 WORK PROGRAMME (Pages 59 - 60)

To submit the Work Programme by the Scrutiny Officer.

PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE

Minutes of the meeting held on 2 February 2016

PRESENT: Councillor Derlwyn Rees Hughes (Chair)
Councillor Alun Wyn Mummery (Vice-Chair)

Councillors John Griffith, Carwyn Jones, Richard Owain Jones and Dylan Rees.

Mr. Keith Roberts (Representing The Roman Catholic Church).

IN ATTENDANCE: Chief Executive,
Assistant Chief Executive (CT),
Assistant Chief Executive (AM),
Head of Housing Services (In respect of Item 5),
Head of Learning (In respect of Items 4 & 6),
Principal Youth Officer (EW) (In respect of Item 4),
Housing Strategy and Development Manager (LR) (In respect of Item 5),
Economic Development Manager (APD) (In respect of Item 7),
Scrutiny Officer (GR),
Committee Officer (MEH).

APOLOGIES: Councillors Robert Llewelyn Jones, Dafydd Rhys Thomas.
Councillor Aled M. Jones – Portfolio Holder (Housing & Social Services).

Head of Economic & Community Regeneration (In respect of Item 7).

ALSO PRESENT: Councillor Ieuan Williams (Leader of the Council).

Councillors Lewis Davies, Ann Griffith, Llinos M. Huws, R. Meirion Jones, Bob Parry OBE, Peter S. Rogers.

Mrs. Sasha Davies (Strategic Director – Economy & Place), Conwy County Borough Council (In respect of Item 7).

1 APOLOGIES

Apologies as noted above.

2 DECLARATION OF INTEREST

None received.

3 MINUTES

The minutes of the meetings held on the following were confirmed :-

- Minutes of the meeting held on 12 November, 2015.
- Minutes of the meeting held on 17 November, 2015.

4 ENSURING SUSTAINABLE AND EFFICIENT SERVICES FOR THE FUTURE: TRANSFORMING THE YOUTH SERVICE

Submitted – the report of the Head of Learning in relation to the above.

The Principal Youth Officer reported that Wales Youth Service Strategy 2014-2018 recognises the need for the service to remain a strategic educational service and not be part of leisure provision. Within the strategy there is an increasing emphasis on placing youth workers in schools to support young people to remain engaged in education, remaining in formal education and training. The strategy recognizes three distinct fields which were highlighted within the report where services should be focused.

It was stated that the Executive at its meeting held on 20 July, 2015 granted permission for the Youth Service to undertake a consultation exercise on Future Models of Delivery. The consultation findings were appended to the report. Based on the consultation findings the options to be considered will include :-

- Appointing a full-time worker to be based in each secondary school, delivering a range of the priorities;
- A reduced structure of clubs, run by the School Youth Workers and a smaller team of part-time staff;
- The possibility of supporting smaller village communities to run voluntary youth clubs, supported but not funded by the youth service;
- To extend the role of the Alcohol Project Worker to include all Substance Misuse, and associated sexploitation that result from this abuse;
- To work with the Department of Education to develop more responsibility for Department of Education/Accreditation Development to be undertaken within schools;
- That a half-time post is created for an Engagement Worker to work with 16-24 year olds who are NEET, funded through the Engagement and Progression Grant. This to be reviewed within 2 years to decide if youth service needs to be further reviewed to bring this work into core provision, rather than other grant funded work.

The Principal Youth Officer further reported that Anglesey and Gwynedd have retained the largest network of small rural clubs, throughout Wales, however there has been a 17% decrease in the numbers attending a youth club between 2013/14 and 2014/15. This in itself would have been a driver for a review on how the authority is engaging with young people, and has prompted the service, through the

work of the Transformation Board to start the re-structure by consulting widely with young people, and asking them what service they require, for the future. This will need to be coupled with the Authority's agenda of identifying its priorities while implementing an extensive programme of efficiency savings.

The Committee considered the report and raised the following main issues :-

- The views and requirements of young people is paramount within the Youth Service;
- Questions raised as to how many young people attend rural Youth Clubs on the Island. The Principal Youth Officer responded that a decline in young people attending rural Youth Clubs is of concern and it was anticipated that consideration will need to be given to close a further 4 Youth Clubs this year;
- Questions raised as to the possibility of reintroducing the Outreach Bus for young people in rural areas to attend Youth Clubs in their preferred locality. The Principal Youth Officer responded that the Outreach Bus has not been run during the past financial year due to costs associated with the facility. She further stated that it seemed that during the consultation process young people did not seem to consider the facility of an Outreach Bus as a priority for them as opposed to attending a Youth Club;
- It was considered that the Youth Services should be producing costings for a service based on no more than a 20% savings so as to alleviate the effect of any changes on vulnerable groups;
- Questions raised whether there is duplication of activities offered by Communities First within the designated CF areas and local youth clubs. The Principal Youth Officer responded that young people over 16 years of age will be offered activities by CF only within the designated areas;

It was RESOLVED to recommend to the Executive that the report be approved, subject to the Executive noting the Partnership and Regeneration Scrutiny Committee's opinion that the costings for the service be based up to 20% savings to limit the effect of any changes on vulnerable groups.

ACTION : As noted above.

5 ANGLESEY AND GWYNEDD GYPSY AND TRAVELLERS ACCOMMODATION NEEDS ASSESSMENT 2016

Submitted – the report of the Head of Housing Services in relation to the above.

The Housing Strategy and Development Manger reported that undertaking the Gypsy and Travellers Accommodation Needs Assessment (GTAA) is a statutory requirement to identify the number of Gypsies and Travellers who need pitches now or over the next 5 years (residential needs). The GTAA is also an assessment of the need for transit pitches for Gypsies and Travellers who are passing through the local authority and have their main residence elsewhere. The study has fully complied with statutory guidance from the Welsh Government. As recommended in the guidance a Steering Group was established with Gwynedd Council and Anglesey County Council Members, Officers and membership from the Gypsy and Travellers community. The Group has met regularly to oversee the study. As

required the evidence used in the assessment included one to one interviews with Gypsies and Travellers, secondary data including census and education records and records of unauthorized encampments occurring in the study area. The recommendations of the report for Gwynedd and Anglesey area were included as 6.2 of Appendix 1 attached to the report. The report concentrates on the recommendations which relate to Anglesey as noted within the report.

The Housing Strategy and Development Manager further reported that she has visited the travellers on the Pentraeth Road site on a number of occasions and spoke to people who live on the site. However, of the four households on the site, only 2 persons filled a questionnaire which the Welsh Government recommended that the assessment process should be used.

The Committee considered the report and raised the following main issues :-

- Profound concerns was expressed that the local community, local businesses and the gypsy and travellers community have not received ample consultation;
- It was considered that the County Council has not attempted to have any community cohesion with the local community and the gypsy and travellers community to understand their different needs and integration with the community;
- The residents of the Pentraeth Road site have expressed that they do not want to change their way of life;
- The report discussed at the meeting states that there is a requirement for 4 pitches; there are 7 caravans in total at the Pentraeth Road site;
- The residents of the Pentraeth Road travellers site were not aware of the Gypsy and Travellers representative on the Gwynedd and Anglesey Steering Group; they had told their local Councillor that they would like to see one of the residents of the Pentraeth Road site being nominated on the Steering Group;
- A site within the south of Anglesey would be favourable to the residents of the Pentraeth Road site if the Authority was minded to designate the site as a permanent gypsy/travellers site;
- It was considered that insufficient data was collected from the new age travellers on Anglesey as only 2 questionnaires had been completed. Gwynedd Council seem to have been able to receive more data from questionnaires as they have a permanent gypsy and travellers site at Llandegai. It was stated that the neighbouring properties to the gypsy and travellers site at Penraeth Road had not been afforded the opportunity to fill any questionnaire;
- The High Court ruling in 2009 highlighted the requirement for a 'needs assessment'. It was considered that it was essential that a 'needs assessment' should take place at the Pentraeth lay-by site.

In response the Officers stated that the Housing (Wales) Act 2014 places a duty on local authorities to provide sites for Gypsies and Travellers where a need has been identified. During the last 2 years, from the pattern of unauthorised permanent and temporary encampments, it is evident that a permanent site and two temporary sites is required on Anglesey. Therefore the Assessment Needs reflects the current requirements on the Island. It has been accepted that inadequate consultation has taken place on the issue of site selection, but the document considered by the Committee focused on identifying need rather than on site selection. The draft Joint

Gwynedd and Anglesey Local Development Plan will therefore need to identify permanent and temporary gypsy and travellers sites on Anglesey.

The Chief Executive reported that the Executive at its meeting held on 25 January, 2016 has deferred consideration of the report to allow consultation on the issue of identifying and developing suitable sites for gypsies and travellers. A briefing session for elected members will take place with regard to the gypsies and travellers sites. A series of meetings will also be arranged for Town/Community Councils regarding the different options put forward by the County Council. Local residents and businesses will also be given the opportunity to express their comments in 'drop-in' sessions within their communities.

He further stated that the timetable for the gypsy and travellers accommodation needs assessment is extremely short as there is a requirement for the assessment to be completed and submitted to Welsh Government by February 26, 2016 and to ensure that details can be included in the Local Development Plan, within the published timeline. There is a requirement that adequate consultation has taken place with the local communities; consultation responses will need to be assessed and thereafter to be discussed by the Executive.

Following in-depth discussions it was **RESOLVED to recommend to the Executive that the report on 'Anglesey and Gwynedd Gypsy Travellers Accommodation Needs Assessment 2016' be approved, subject to the Committee's concerns regarding the level of consultation that has taken place with the Gypsy/Travellers community, local residents and the Town/Community Councils.**

ACTION : As noted above.

6 SCHOOLS PROGRESS REVIEW GROUP - UPDATE

Submitted – the joint report by the Head of Learning and Scrutiny Officer in relation to the above.

The Head of Learning reported that the School Progress Review Group was established on the 21st November, 2012 by the Education and Leisure Scrutiny Committee following recommendations made by Estyn on the quality of Education Service for children and young people on Anglesey. The aim of the group is to assist the Education Service in improving the performance of schools on the Island, by increasing and developing local accountability for school performance and enhancing local members' knowledge about key performance drivers and challenges that face schools on Ynys Môn. With the establishment of a new Scrutiny Committee structure during May 2013 it was agreed that Members of the Corporate Scrutiny Committee and the Partnership and Regeneration Scrutiny Committee would continue with the work of the School Review Group.

She reported that the Senior School Standards and Inclusion Manager provides guidance to the Panel about which schools should be invited to appear before them. A list of the schools which appeared before the Panel during 2015 was noted within the report. The Head teacher, Chairperson of Governors and the relevant

GwE (Regional School Improvement Service) Challenge Adviser are invited to attend the Panel meeting to discuss attainment standards, inclusion issues, attendance and the management of resources which includes financial and management aspects. The smaller the school the more likely its performance will be variable, and this can vary significantly from year to year and affect its overall categorisation within the national model. A minority of schools experience difficulties in maintaining consistency of staffing levels due to maternity and special leave obligations, and its effects are more evident in the smaller schools.

Following the appointment of a new officer to the post of Senior School Standards and Inclusion Manager, a number of schools will be invited to appear before the Panel between January 2016 and December 2016.

Councillor K.P. Hughes said that as the Portfolio Holder (Education) his aim is to raise the standards of education on Anglesey. A number of schools on the Island have improved and the work of the School Review Group has produced evidence of improvement within the service.

The Committee considered the report and raised the following main issues :-

- Questions were raised if there were difficulties in the recruitment Head teachers on Anglesey and whether adequate 'production line' of teachers are available and wish to be considered as Head teachers. The Head of Learning responded that difficulties are experienced to recruit Head teachers which is mainly attributed to the pressure associated with the post and sometimes the Head teacher might have to also be teaching in front of a classroom for 90% of the time;
- Questions raised regarding schools learning and incorporating good practices from schools that are performing well. The Head of Learning responded that incorporating good practices and sharing experiences between schools is paramount i.e. a school performing well with pupils in 'writing skills' is able to incorporate the support of GwE, to develop support for schools.

RESOLVED to note the report in respect of the on-going work of the School Progress Review Group.

ACTION : To receive an update report on an yearly basis to the Scrutiny Committee.

7 REGIONAL ENGAGEMENT TEAM - FUTURE ARRANGEMENTS

Submitted – the report of the Head of Economic and Community Regeneration in relation to the above.

The Chair welcomed Mrs. Sasha Davies, Strategic Director (Economy and Place), Conwy County Borough Council to the meeting. Mrs. Davies gave a presentation on the Regional Engagement Team as EU Workstream Senior Responsible Officer. It was noted that Conwy County Borough Council is the Lead Body during the 2014/2020 programme. A copy of the presentation was circulated to the Members at the meeting.

It was reported that the Regional Engagement Team will be in a position to ensure that proposed operations have the potential for integrated working across all funding streams, and where they may duplicate provision already in place or under development. The Team will have the ability to work strategically and seamlessly with the North Wales Economic Ambition board and its workstreams as well as other organisations across the region to facilitate understanding of proposals for European funds, and in particular how they contribute to the vision for concentrated, integrated investments targeting strategic priorities in the region.

The Business Plan is currently being assessed by WEFO and approval expected during February 2016.

RESOLVED to note the report and to thank Mrs. Sasha Davies for her presentation to the Committee.

ACTION : To receive update on the Regional Engagement Team at a future meeting of this Scrutiny Committee.

8 UPDATE BY THE CHAIR/VICE-CHAIR

The Chair and Vice-Chair stated that they attend the monthly meetings of the Chairs and Vice-Chairs of the Scrutiny Committees; the next meeting will be held on 25 February, 2016.

Members were reminded if they wish to include any item on the Agenda of the Partnership and Regeneration Scrutiny Committee to contact the Scrutiny Officer.

9 WORK PROGRAMME

Submitted – the draft Work Programme.

The Scrutiny Officer outlined the items for the next meeting of the Partnership and Regeneration Scrutiny Committee :-

Annual Community Safety Partnership Report
Transformation of Cultural Services
Policy Document – Partnerships

The Scrutiny Officer further stated that an extra report will need to be discussed at the next meeting regarding the Communities First – Annual Report. It was agreed that the meeting should commence at 2.00 p.m.

It was RESOLVED accept the draft Work Programme.

The meeting concluded at 5.20 pm

**COUNCILLOR D.R. HUGHES
CHAIR**

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CYNGOR SIR YNYS MÔN	
Report to:	PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE
Date:	12 April, 2016
Subject:	WORKING IN PARTNERSHIP – Policy Document and the role of scrutiny in monitoring partnerships
Portfolio Holder(s):	Cllr Alwyn Rowlands, Portfolio Holder(Transformation, Performance, Corporate Plan and Human Resources)
Head(s) of Service:	Annwen Morgan, Assistant Chief Executive
Report Author : Tel: E-mail:	Anwen Davies, Health and Social Care Impact Officer 01248 752578 AnwenGDavies@ynysmon.gov.uk Geraint Roberts, Scrutiny Officer 01248 752039 GeraintWRoberts@ynysmon.gov.uk
Local Member:	Not Applicable

A – Recommendation/s and Reason/s
<p>1. BACKGROUND / CONTEXT</p> <p>1.1 Working in partnership has become an integral part of Local Authorities' working practices and there is evidence that this has led to developing a relationship of trust and has enabled the development of robust frameworks to deliver tangible outcomes for our customers, citizens and communities. Whilst partnership working can bring significant benefits, can respond to complex challenges and provide flexibility, innovation and additional resources to service delivery, it is not easy and can carry significant risks (often associated with complexity and ambiguity) unless delivered within a robust governance framework.</p> <p>1.2 The 2014/15¹ Annual Governance Statement summarised our partnership governance arrangements as a significant governance issue: <i>".... The Council does not have a formal Partnership Framework in place to provide assurance that all partnerships have adequate governance, management and performance arrangements in place to meet their stated objectives and that they provide value for money in relation to the Council's financial and other resources invested in them..."</i> The Wales Audit Office concluded in the Corporate Assessment Report² that the Council plays a prominent role in collaboration and contributes well to partnership working. Collaboration and partnership working at all levels (local</p>

¹ Annual Governance Statement 2014/15 (dated May, 2015)

² Annual Improvement Report 2014/15(incorporating the Corporate assessment Report 2015), Wales Audit Office, December 2015

to international) is essential to enable the Council to achieve its ambitious investment and new job creation.

1.3 A report was completed recently by the Internal Audit Unit on the governance arrangements of our partnership working³ which provides a driver to progress some key development areas. This will therefore enable the Council to further develop its corporate approach to partnerships (strategic and operational, internal and external). The audit report contained 6 recommendations which are summarised in paragraph 3 below.

2. ALIGNMENT WITH THE COUNCIL'S STRATEGIC PRIORITIES

2.1 The Authority's improvement plans for the current term up to 2017 are detailed in our Corporate Plan⁴ and the Transformation Plan⁵. One of the Council's main objectives is a commitment to developing partnerships in order to provide effective and efficient services of good quality that are highly valued.

2.2 Our Self-Assessment⁶ states that partnership and collaboration are integral to how the Council strives to achieve its ambition and its transformation programme. For a Council of its size, it is an important way of building capacity and is fundamental to our approach to delivering on joint priorities. We believe that successful partnership working is essential in order to provide better services for our customers and a successful Anglesey. Increasingly, our success as a Council will be judged on the basis of how well we work with others to improve the well-being of our citizens.

Our transformation work over the past 2 years has enhanced our status within the local government family in Wales and we are now fully involved in partnership work within that framework.

3. THE SCOPE OF PARTNERSHIP WORK-STREAMS

Our partnership work-streams will cover the following elements:

- 3.1** Develop a partnerships policy document [**policy**]
- 3.2** Develop a partnerships toolkit that will provide guidelines for establishing and developing partnerships [**toolkit**]
- 3.3** **Compiling a central, corporate register of partnerships** [**register**]
- 3.4** Developing monitoring arrangements for partnerships in order to keep track of outcomes and financial matters [**monitoring and reporting on performance**]
- 3.5** Establishing the role of the Audit and Governance Committee in relation to

³ Internal Audit Report: Partnerships-Governance Arrangements 003.15/16 (February,2016)

⁴ Isle of Anglesey County Council Corporate Plan 2013-2017

⁵ Isle of Anglesey County Council Transformation Plan

⁶ Isle of Anglesey County Council Self-Assessment Report, January 2015

reviewing partnership governance arrangements including the monitoring of risk registers [**assurance and risk management**]

3.6 Conduct an annual review of the key partnerships [**annual review**].

4. POLICY DOCUMENT – WORKING IN PARTNERSHIP

4.1 The Council has extensive experience of working in partnership, be it on a local, regional or national level⁷.

4.2 Key Drivers: with increasing pressure on public finances, it is imperative that the Council ensures that clear guidelines are in place for determining when to establish partnerships, which service(s) and the outcomes expected of them and for the sound management of the relationship in order to:

- enable us to deliver on our Corporate Plan and strategic priorities. Also, to improve the experience and outcomes for those individuals who use our services
- evidence value for money or cost efficiency in our future investments and ensure clear and measurable outcomes
- respond to partnership risks and ensure that areas for development are addressed
- have clarity around accountability and monitoring arrangements
- identify any scope to rationalize partnerships and ensure a clear procedure for bringing any arrangements to an end.

4.3 The policy document (**APPENDIX 1**) focuses on partnerships where the Council chooses to work with other organisations in the private, public or voluntary sector. It does not address the links made through the procurement process.

4.4 The policy therefore summarises the Council's vision for partnership working and supplements the individual partnership statements that already exist e.g. Isle of Anglesey Compact (partnership agreement with the Voluntary Sector), the Shared Community Charter with the Town & Community Councils on the Isle of Anglesey.

4.5 In adopting the Partnership policy document , the Executive⁸ resolved to invite the Partnership and regeneration Scrutiny Committee to comment on:

- The policy document as a robust foundation for our partnership work.
- The framework to inform our monitoring arrangements by the scrutiny committees.

⁷ Annual Improvement Report 2014/15 (incorporating the Corporate Assessment Report 2015), Wales Audit Office December 2015

⁸ Executive at their meeting on 14/03/16

5 SCRUTINY ROLE IN MONITORING PARTNERSHIPS

5.1 The Partnership and Regeneration Scrutiny Committee has an important role in ensuring that there is an appropriate level of democratic engagement with statutory and strategic partnerships. Through Members, the Committee is well placed to ensure that the work and performance of partnerships is responsive to and consistent with the Authority's key priorities and the needs of local communities. In performing its role there are a number of possible areas it could consider, to include such matters as:

Scrutinising governance arrangements

- Who is responsible for the management of funds allocated to the partnership and what is the process for committing expenditure?
- Does the partnership have a clearly defined vision, aims and objectives and were these developed in consultation with all relevant stakeholders?
- How does the partnership evaluate its activities and monitor its performance against its objectives?

Scrutinising the council's contribution

- What is the council's role within the partnership?
- How do partners view the council's contribution to the partnership?
- Does the partnership assist the Council in delivering against its key priorities?

Evaluating the overall effectiveness of the partnership

- Is the partnership achieving its objectives?
- Does the partnership complete key projects that it is responsible for on time and within budget?
- How do key stakeholders view the performance of the partnership?
- How does the work of the partnership contribute towards the Council's Corporate Plan 2013-2017 ?
- How is the partnership's performance measured?
- How do stakeholders view the performance / effectiveness of the partnership ?

Ensuring public engagement and citizen focussed partnerships and strategies

- How well has the partnership sought to engage and reflect communities' views?
- How has the partnership reported overall strategies, objectives, or performance to the public?
- Are there any areas where the committee or individual Members can support the partnership through the undertaking of consultation and/or research?

6. There are numerous partnerships that can fall within the definition of partnership as set out in the Council's Partnership Policy and it will not be possible for the Committee to scrutinise all partnerships due to their number and complexity. The committee will therefore need to focus on the key strategic partnerships the council has identified in the Corporate Register.
7. The question of how the Partnership and Regeneration Scrutiny Committee is to undertake its role is also an important consideration. The Committee may undertake its role, either by:
- a) Inviting the lead partner and stakeholders to an appropriate meeting of this Committee together with incorporating various partnerships into its annual work programme; and/ or
 - b) Establishing a scrutiny outcome panel to undertake the role similar to the process established by the School Progress Review Group.
8. The Chair and Vice-chair of this Committee, with support from the scrutiny unit, will shortly be populating the Committee's forward work programme for the period between May 2016 and May 2017. At this stage, the Committee is requested to support the inclusion of key strategic partnerships in the forward work programme in order that scrutiny of partnerships becomes the focus of the Committee's work and to develop and enhance Member knowledge in this important policy area. It is the view that it is premature at this time to establish a scrutiny outcome panel but this should be reviewed in readiness for the 2017/18 financial year.

9.RECOMMENDATION

The Partnership and Regeneration Scrutiny Committee is requested to :

- 1.1 Submit a view on the robustness of the Partnerships Policy Document (Appendix 1 to this report).
- 1.2 Confirm that the task of scrutinising partnerships be undertaken initially by incorporating the work into the forward work programme of this Committee. Arrangements should be made review the effectiveness of this approach towards the end of the current financial year (this review to include consideration of the merits of a scrutiny outcome panel model).

B – What other options did you consider and why did you reject them and/ or opt for this option?
Not Applicable.

C – Why is this a decision of the Executive?
Not Applicable .

CH – Is this decision consistent with policy approved by full Council?
Yes.
D – Is this decision within the budget approved by the full Council?
Unknown

DD – Who did you consult?		What did they say?
1	Chief Executive/Senior Leadership Team (SLT) (Mandatory)	The Senior Management team considered the Policy Document at its meeting on 13/01/16 and their comments have been incorporated in the final version of the document.
2	Finance / Section 151 (Mandatory I)	The Head of Function (Resources) / Section 151 Officer contributed as a member of the Senior Leadership Team. His comments are reflected in the final policy document.
3	Legal/ Monitoring Officer (Mandatory)	No Comments
4	Human Resources(HR)	
5	Property	
6	Information and Communication Technology (ICT)	
7	Scrutiny	The Partnership and Regeneration Scrutiny Committee will consider the robustness of the Policy Document at its next meeting to be convened on 12 April 2016.
8	Local Members	Not Applicable

9	Any external/other bodies	The following bodies were invited to comment and the observations received have been incorporated in the final version of the Policy Document: <ol style="list-style-type: none"> 1. Menter Môn 2. Medrwn Môn 3. Town and Community Councils Stakeholders Group.
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E – Risks and any mitigation(if applicable)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	Not Applicable
4	Environmental	Not Applicable
5	Equality	Not Applicable
6	Outcome Agreements	Not Applicable
7	Other	Not Applicable

F – Appendices:	
	Policy Document-Working in Partnership (Appendix1)

FF –Background Papers (please contact the author of the report for further information):	
	Anwen Davies, Health and Social Care Impact Officer and Geraint W Roberts, Scrutiny Officer , Isle of Anglesey County Council, Council Offices. Llangefni. LL77 7TW.

APPENDIX 1



WORKING IN PARTNERSHIP

POLICY DOCUMENT

This policy has been formulated within the context of the following documents by the Isle of Anglesey County Council:

1. Partnerships toolkit (providing guidelines for establishing and developing partnerships)
2. A corporate, central register of partnerships
3. Partnership monitoring arrangements (to keep track of outcomes and financial matters)
4. Arrangements for annual reviews of key partnerships.

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APPENDIX

Corporate Plan: themes and priorities

Appendix 1

1. Introduction and context

The Isle of Anglesey County Council has extensive experience of working in partnership, be it on a local, regional or national level¹. With increasing pressure on public finances, it is imperative that the Council ensures that clear guidelines are in place for determining when to establish partnerships, which service(s) and the outcomes expected of them and for the sound management of the relationship in order to:

- enable us to deliver on our Corporate Plan and strategic priorities (**Appendix1**). Also, to improve the experience and outcomes for those individuals who use our services
- evidence value for money or cost efficiency in our future investments and ensure clear and measurable outcomes
- respond to partnership risks and ensure that areas for development are addressed
- have clarity around accountability and monitoring arrangements
- identify any scope to rationalise partnerships and ensure a clear procedure for bringing any arrangements to an end.

This document focuses on partnerships where the Council chooses to work with other organisations in the private, public or voluntary sector. It does not address the links made through the procurement process².

This policy therefore summarises the Council's vision for partnership working and supplements the individual partnership statements that already exist eg Isle of Anglesey Compact (partnership agreement with the Voluntary Sector), the Shared Community Charter with the Town and Community Councils on the Isle of Anglesey.

2. Definition of partnership

The term partnership is being used increasingly in the public, private and voluntary sectors and therefore has many definitions. In the context of this policy document, a partnership is defined as:

A joint working arrangement where the partners are otherwise independent bodies, agree to co-operate to achieve a common goal of community cohesion and to achieve it, create an organisational structure or process and agreed programme.

A partnership is therefore a collaborative arrangement that could include any one or more of the following elements where partners:

- Agree to work together to achieve common objectives and outcomes for the community
- establish a new structure to achieve objectives and outcomes and where appropriate, create a new organisational structure separate to their own organisation
- plan and implement a jointly agreed programme, which may well involve joint staffing and/or resources
- share accountability, information, risks and benefits
- may be required by statute to come together for the purposes of joint working.

Collaboration describes the creation of sustainable relationships with a supplier(s) in the public, private or voluntary sectors or a social enterprise to deliver services, carry out projects or acquire supplies and equipment. The benefits include better planning, integration of services for customers, access to new and scarce skills, economies of scale, community benefits or joint investment eg job creation or other positive impacts on the local economy.

Based on this definition of partnership, the key partnerships in which the Council are involved are listed in a corporate, central register which is reviewed annually (**the current Register is on the Council's website**).

¹ Annual Improvement Report 2014/15 (incorporating the Corporate Assessment Report 2015), Wales Audit Office December, 2015

² Circumstances in which the Council would provide an opportunity to a range of organisations or individuals to provide their services for a specific purpose through a competitive process with the Council selecting one provider and confirming the arrangements by agreement

3. Why work in partnership?

There needs to be absolute clarity as to the circumstances under which it is appropriate for the Council to work in partnership with others and that this be considered in a completely transparent manner – by measuring against a set of criteria.

There are a number of reasons why working in partnership benefits the Council and the communities of Anglesey:

- I. **Strategic planning** – some matters extend beyond the boundaries of individual local councils and it could be beneficial for a number of councils (and possibly other organisations) to work together to have a greater influence. For example:
 - North Wales Councils collaborating with Further Education Colleges because their catchment areas are much broader than those of any individual council
 - Councils in the North working together with strategic partners to achieve economic growth by focusing on infrastructure, education and skills and the supply chain (North Wales Economic Ambition Board)
 - Isle of Anglesey and Gwynedd Councils working together to establish a local services board and partnership unit for the North West to provide strategic support across a number of partnerships.
- II. **Sharing resources and expertise** – some areas are specialised and there are benefits in public bodies working together and sharing resources and expertise rather than working separately. For example:
 - Raising standards in our schools requires specialist support and is a difficult area for the Council to justify creating a dedicated resource because the nature of the work is constantly changing with different schools needing different support from time to time. North Wales local authorities therefore receive a specialist service from a regional service³
 - There are some aspects in the area of Planning⁴ where it is appropriate to share resources with neighbouring councils. As a result, a joint planning policy unit has been created with Gwynedd Council to discharge these duties.
- III. **Working across sectors** – it is essential that the Council works effectively in conjunction with partners to provide a high quality service to the residents of the Island. For example:
 - Jointly planned services in the field of health and social care. To this end, the Council is working with the Betsi Cadwaladr University Health Board to ensure co-ordinated care for individuals who need support.
- IV. **Local collaboration** – there are national bodies that have responsibilities on Anglesey such as Natural Resources Wales, the Wales Probation Service. Also, there is joint working already happening through a number of networks such as the Voluntary Sector Liaison Committee, Engagement and Consultation Board and the Town & Community Councils Forum. Where our interests coincide and where there are opportunities to collaborate, it makes sense for us to work together to make the best use of public finances.

4. Criteria for selecting partnerships

In considering whether or not to work in partnership with other organisations, it is important that we consider each request or opportunity against a number of criteria. With the restrictions and pressure on public finances intensifying, we should not continue with partnerships merely because they have existed historically. There must be clarity as to why we should continue with any partnership, ensuring that we work with the most appropriate bodies. Therefore, any partnership should be measured against a set of criteria:

³ GwE- North Wales Schools Effectiveness and Improvement Service

⁴ For example creating a Local Development Plan

- A. **Aim** – clarity regarding the purpose of any partnership is essential. It should be ensured that any activity corresponds with the direction of the Council's Corporate Plan and contributes to the priorities that have been identified and endorsed by the County Council.
- B. **Value for Money** – an important benchmark in establishing or determining whether to continue with most partnerships. However, in some circumstances other criteria will be more important for example ensuring community resilience. In such circumstances, this should be made clear in the documents requesting permission to establish a partnership.
- C. **Resilience** – it is crucial that services are resilient, particularly if they offer services to the public. Any partnership should therefore ensure that its contribution is delivered in a manner that reinforces the Council's ability to provide high quality and reliable services for their users.
- D. **Accessing grants** – an increasing number of grants now make it essential for organisations to work in partnership eg from Welsh Government, Europe and other organisations. However, the fact that grant funding is available is not always a sufficient reason in itself to establish or commit to a partnership. Often, there are long term implications to receiving grants such as – the need for resources to maintain the original investment, the implications for the workforce who are directly involved in a grant funded scheme. It is therefore crucial that any such partnership can evidence how it contributes to the other criteria namely the aim, value for money and resilience.
- E. **Added value** – there are also broader benefits to working in partnership by bringing together local knowledge and expertise, using new methods of working and sharing resources and good practice in order to get the best value from the money that we spend. It is important that we encourage organisations to look at what other bodies offer and to identify the most efficient ways of working together in order to develop community resilience.

5. Adhering to Council policies

It should be ensured that any partnership either adopts the Council's policies or similar policies of other partners or policies that are consistent with those of the County Council. In particular, it should be ensured that any partnership adheres to the following policies:

- Equality Strategy
- Welsh Language Standards
- Health and Safety
- Information Governance
- Safeguarding
- Workforce
- Well-being Statement⁵

6. Governance and performance management arrangements

Once the Council has decided to establish a partnership or continue in partnership, demonstrating clearly how the criteria were addressed, it must be ensured that Governance and Performance Management arrangements are firmly embedded before the work commences, or in exceptional circumstances, within 2 months of forming the partnership.

It must be ensured that the following elements are in place:

- I. **Agreement** – a document that clearly outlines all the partners, the aim of the partnership and the service(s) provided must be available to all partners. This can be a Contract, a Service Level Agreement or a Memorandum of Joint Understanding, depending on the nature of the partnership.

⁵ Well-being of Future Generations (Wales) Act 2015 & Social Services and Well-being (Wales) Act 2014

- II. Clear and measurable outcomes** – the outcomes to be expected of any partnership should be clear from the outset. For partnerships that feed into the Council's Performance Outcomes or those collected nationally, it should be ensured that the wording and the method of data collection is consistent with the guidance available for this type of activity.
- III. Resources and funding** – as a rule, there will be an expectation upon the Council to contribute to a partnership either in the form of staff, a financial contribution or by attending meetings to provide input to the work. These expectations should be clearly laid out before agreeing to participate in any partnership. Partnership expectations could change over time and the partnership's arrangements will need to be reviewed if that happens in order to agree to any changes.
- IV. Governance** – clear and robust governance arrangements will be needed for any partnership. Those arrangements will vary depending on the nature of the partnership and the resources the Council will be contributing. Whatever the nature of the partnership, there should be clear procedures in place to manage the work and ensure adherence to the original agreement. Processes must be in place to ensure that the work programme is being implemented, that there is a clear process of identifying and mitigating risks, issues of integrity, propriety and value for money.
- V. Reports** – it is expected that an annual report is provided clarifying how the partnership has achieved against the aim and the agreed work programme. The annual report should be commensurate with the nature of the partnership – for example a one or two page report may be sufficient for some partnerships but a more detailed report would be expected in other cases. This should be agreed when establishing the partnership.
- VI. Reviews** – the Council should periodically review the value it receives from each of the partnerships. This review will vary from partnership to partnership and will depend on the nature of the work and the contribution of the Council. Each partnership should be reviewed at least once every three years and the frequency of reviews should be agreed with the other partners when setting up the partnership.

APPENDIX 1

CORPORATE PLAN 2014-2017

Key Themes:

THEME 1: professional and well-run

THEME 2: innovative, ambitious and outward-looking

THEME 3: Customer, Citizen and Community focused

THEME 4: valuing and developing our People

THEME 5: committed to Partnership

THEME 6: achieving

Priorities:

1. Transforming Social Care for Older Adults
2. Regenerating Our Communities and Developing our Economy
3. Improving Education, Skills and Modernising our Schools
4. Increasing our Housing Options and Reducing Poverty
5. Transforming our Leisure and Libraries Provision
6. Becoming Customer, Citizen and Community focused
7. Transforming our Information and Communication Technologies

COMMITTEE:	Partnership and Regeneration Scrutiny Committee
DATE:	12 April 2016
REPORT TITLE:	Cymunedau yn Gyntaf Môn Communities First Progress Report 2015-2016
AUTHORS:	Rita Lyon - Môn Communities First Cluster Manager Jenny Whiston – Grants Manager
HEAD OF SERVICE:	Shan Lloyd Williams
PORTFOLIO HOLDER:	Cllr. Aled Morris Jones
PURPOSE OF THE REPORT:	To inform Members of progress with the implementation of Communities First Programme in Anglesey

1. Background

Communities First [CF] was introduced in Wales in 2001 by the Welsh Assembly Government [WAG] as their flagship programme to improve the living conditions and prospects of people living in the most disadvantaged communities across Wales. It is now one of the four key Tackling Poverty Programmes of the Welsh Government. The Lead Officer for this partnership within the Council is the Head of Housing Services.

2. Alignment with the Council’s Strategic Priorities

The Communities First Programme is a key work stream delivering the Council’s strategic priorities within the Corporate Plan 2014-2017, namely:

- Regenerating our communities and developing our economy
- Increasing our housing options and reducing poverty

3. Governance

The Authority is the Lead Delivery Body for £2,101,044 worth of funding for the period 1.4.2015 to 31.3.2018. This consists of Core, LIFT & Communities for Work funding. Môn Communities First Ltd, a company limited by guarantee and a registered charity, is the Delivery Organisation. As the Lead Delivery Body [LDB], the Authority ‘has the overall responsibility for ensuring good governance and accountability throughout the operations of the Cluster. A Legal Agreement, with a date of commencement of 1st February 2013, is in place between the Authority and Môn Communities First Ltd for the delivery of the Programme. A breakdown of budgets for 15/16 and 16/17 can be seen in Appendix 1. The Partnership will be reviewed during 2016-17.

Môn Communities First Ltd is managed by a voluntary Board of Directors and the Board also includes observer representation from the Portfolio Holder for Housing and Social Services, Head of Housing Services and Grants Manager, Finance Service (see Appendix 2). The Board

has been strengthened since it was first established and now has 12 members and 2 advisors from a variety of backgrounds.

Quarterly contact meetings involving the Chair of the Board, Cluster Manager, Head of Housing Service and the Grants Manager are held to review progress both against budgets and outcomes over the previous quarter. It also provides an opportunity to discuss any issues and plan for future delivery.

In May 2013 the Authority established an Advisory Board consisting of representatives of the Authority and other organisations. The Terms of Reference of the Group is to facilitate a close working relationship between Môn Communities First Ltd and key service providers.

4. Communities First Progress

Môn Communities First has developed rapidly over the last 24 months and there have been increases in both the number of staff that the organisation currently employs and the amount of funding that has been secured for the programme. Currently 30 staff are employed and the company's turnover for 14/15 was just over £1.053M (see Appendices 3 and 4).

The Core CF Programme started on 1st February 2013 and will run to 31st March 2017 under the current funding. £296K LIFT and Communities for Work funding has also been secured for 2017/18. Communities First has a geographical focus, concentrating on the 10% most deprived communities on the island. The area covered consists of seven Lower super output areas [LSOA's] of Morawelon, Porthyfelin 1, Holyhead Town, Maeshyfyrd, London Road and Kingsland in Holyhead as well as Tudur in Llangefni. Four of these LSOA's rank in the 10% most deprived wards in one or more of the Communities First priority Welsh Index of Multiple Deprivation [WIMD] domains and all LSOA's rank within the most deprived 20% overall.

The Môn Communities First programme focuses on 3 main outcome areas. These are:

- Prosperous communities
- Learning communities
- Healthier communities

5. Funding Secured

Môn Communities First Ltd as a company limited by guarantee and a charity, has the ability to secure additional external funding to support the delivery of Communities First services in the area which the Authority as a public body may not have been eligible to apply for. The organisation has been very successful in securing £183,155 (14/15), £320,655 (15/16) and £377,501 (16/17) from a number of sources to support CF delivery. See Appendix 5.

Môn Communities First was chosen as the only Cluster in North Wales to pilot a Workless Households scheme, now called LIFT and has since been joined by Flintshire County Council. The scheme will provide £473,209 funding up to March 2018 to specifically target and work with households where adults have been out of work for 6 months or more with a view to getting them back into work, work experience or training. To date LIFT has moved 85 from long term unemployment into employment.

The Community Vocational Academy has gone from strength to strength and can now provide accredited training to people aged 14-64 targeting those who are least likely to attend

mainstream college provision. It provides the opportunity for hands on training in the environmental, construction, retail, administration, childcare and hospitality sectors based within a disciplined work environment and providing one to one mentoring to build confidence and skills.

The Vocational Academy recently won first prize in the Chartered Institute of Housing Awards for Best Social Enterprise.

The work of the Academy has recently been strengthened through the award of Viable and Vibrant Places (VVP) funding. £90,000 has been awarded over 2 years to purchase a large commercial ride on mower which will enable Môn CF to tender for larger contracts and generate a sustainable income stream. 2 vans were also purchased which updated the fleet of vehicles.

A mini digger (360) has been purchased which will be used by trainees and will assist with the lead on training to Coleg Menai 360 Large Digger Training which was funded through Horizon.

The VVP funding has resulted in 30 economically inactive people becoming engaged with the Academy, 25 people gaining qualifications and 8 people moving into employment and 5 into traineeships.

Môn Communities First is working very closely with employers to ensure that the vacancies they have can be matched to the participants at the Academy. The training is provided to ensure that the participants become job ready and can move from the Academy straight into employment. Ongoing support is provided to the participant to ensure that the employment remains sustainable.

Financial Inclusion continues to be an important area of work with the referrals to 'Pantri Pobl' the food bank. With over 4770 meals being provided in 15/16, more and more people including both those on benefits and working people with families are struggling to find enough money to buy food. Môn CF is actively working with the schools to help to improve the financial literacy of children. They are also working hard to promote the take up of the Cambrian Savings and Loans (formerly North Wales Credit Union) service so that people can have access to affordable finance instead of pay day loans.

The decision on a major Health Lottery bid has been successful providing £230K to deliver various initiatives including a range of activities for young people.

A new European funded WG / DWP joint initiative Communities for Work started on 1st February 2016, Môn CF is responsible for the delivery under the LDB (IoACC). The programme is aimed at those people who are furthest from the labour market in the Communities First Wards and has a total value of £303,435 and is funded up until 31st March 2018 with a possible extension until 2020.

6. Clear and Measurable Outcomes

Welsh Government has developed an Outcomes Framework for monitoring progress in delivering the new Programme, using the Results-based accountability methodology. There is also a Community Involvement Plan to enable community involvement. A number of the outcomes are reported in Appendix 6.

7. Organisational Development

VVP funding has also enabled a Business Plan to be produced for Môn CF. The Business Plan recommended that 3 Focus Groups be established involving Staff and Directors. The Focus Groups are to address the issues identified in the Business Plan namely:

- Funding, long term uncertainty and commercialisation – to become more commercial as an organisation and develop an asset base.
- Partnership and collaboration – developing stronger working relationships with key organisations.
- Organisational design and capacity - review of the organisational structure, increased delegation, improved communication and staff development.

8. Strategic Alignment of the Tackling Poverty Programmes

Môn CF took part in a Welsh Government pilot to drive closer working relationships between Communities First, Flying Start and Families First during 2015/16. WG have now aligned the administration of the funding for 2016 for these 3 programmes plus Supporting People. The process will now allow for up to 5% of each individual programme budget, in an underspend situation, to be vired between the programmes. Previously any underspend would have been lost so this will give the Authority greater flexibility to utilise the funding. A Management Group is to be established internally within the Authority to manage this process.

9. Recommendations

Members of the Regeneration and Partnerships Scrutiny Committee are requested to:

Note the contents of the Report.

Report Authors: Rita Lyon, Cluster Manager

Jenny Whiston, Grants Manager

Report date: 30th March 2016.

COMMUNITIES FIRST CORE FUNDING

	2015/16	2016/17	TOTAL
SALARIES	£507,094.00	£500,299.00	£1,007,393.00
MANAGEMENT CHARGES	£31,450.00	£29,200.00	£60,650.00
STAFF TRAINING	£4,609.56	£8000.00	12609.56
STAFF TRAVEL & SUBS	£9,500.00	£9,500.00	19000
PREMISES COSTS	£37,993.44	£39098.00	77091.44
PROJECT BUDGET	£38,000.00	£42550.00	80550
COMMUNITY INVOLVEMENT PLAN	£15,000.00	£15,000.00	30000
LDB COSTS	£18,553.00	£18,553.00	37106
TOTAL	£662,200.00	£662,200.00	£1,324,400.00

**COMMUNITIES FIRST
LIFT FUNDING**

	2015/16	2016/17	2017/18	TOTAL
SALARIES	£99,029.70	£96,576.00	£97,581.00	£293,186.70
MANAGEMENT CHARGES	£8,939.30	£5,000.00	£5,000.00	£18,939.30
STAFF TRAINING	£400.00	£400.00	£400.00	£1,200.00
STAFF TRAVEL & SUBS	£3,600.00	£3,600.00	£3,600.00	£10,800.00
PREMISES COSTS	£7,684.00	£12,223.00	£12,223.00	£32,130.00
PROJECT BUDGET	£38,953.00	£39,000.00	£39,000.00	£116,953.00
TOTAL	£158,606.00	£156,799.00	£157,804.00	£473,209.00

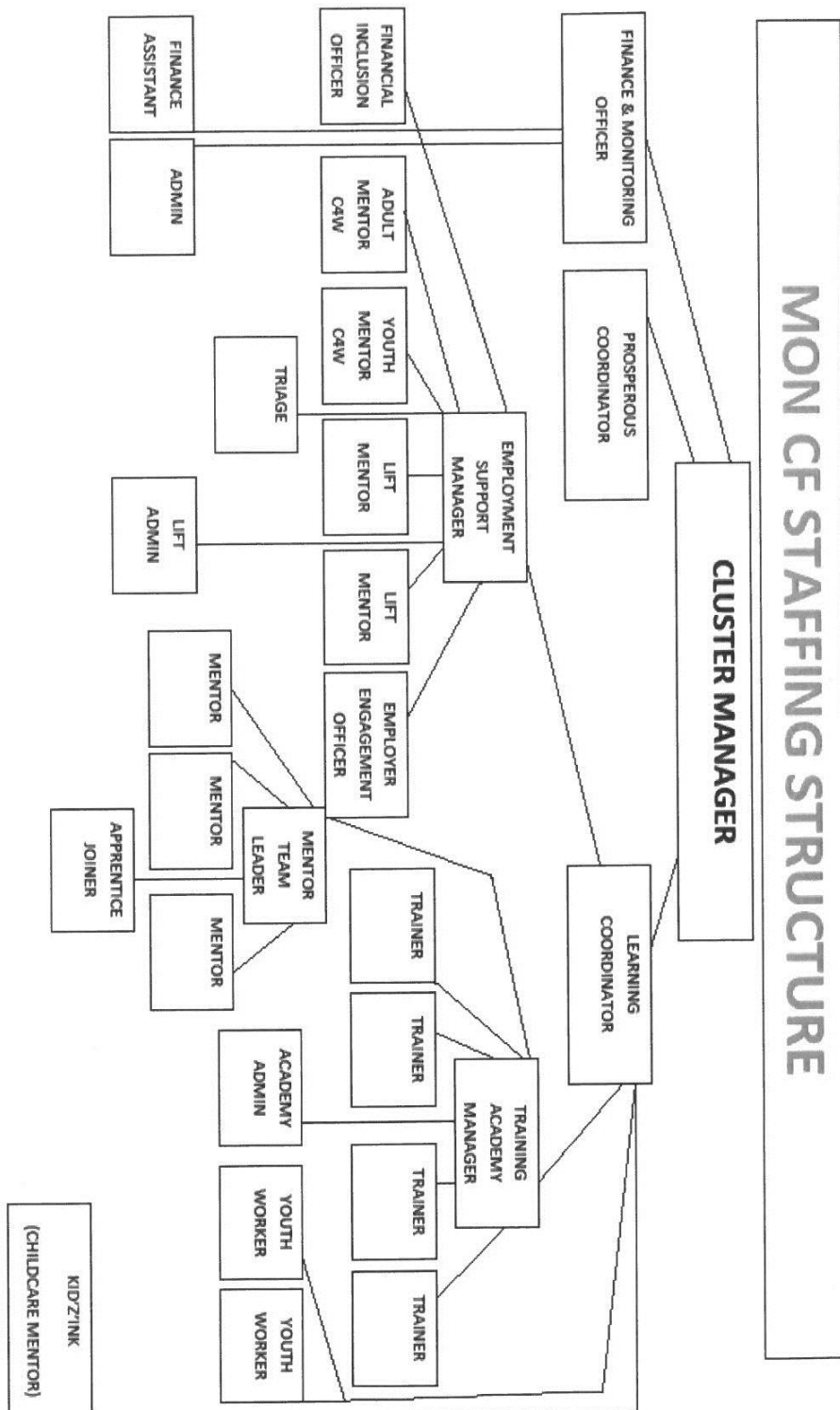
COMMUNITIES FOR WORK FUNDING

	2015/16	2016/17	2017/18	TOTAL
SALARIES	£14,122.13	£85,580.09	£86435.89	£186,138.10
LDB SALARIES	£3,288.86	£19,930.52	£20,129.82	£43,349.20
IT	£3,600.00			£3,600
STAFF TRAVEL & SUBS	£600.00	£3,600.00	£3,600.00	£7,800.00
MARKETING	£625.00	£2,500.00	£2,500.00	£5,625.00
BARRIER FUND	£2,500.00	£10,000.00	£10,000.00	£22,500.00
SIMPLIFIED COSTS	£2,611.65	£15,826.59	£15,984.86	£34,423.10
TOTAL	£27,347.64	£137,437.2	£138,650.57	£303,435.41

BOARD OF DIRECTORS

Trustee Position	Name
	John Egryn Lewis
	Kath Capstick
	Ann Kennedy
Chair of the Board	James Lee MBE
	Joe Lock
Chair of Personnel Committee	Keith Thomas
	John Tyrell Jones
Finance Director	Peter Davies OBE
	Susan Williams
	Dr Wil Roberts
	Raymond Williams
	Cllr. John Lee
Advisor to the Board	John Rhys Cwyfan Hughes
Advisor to the Board	John Robert Jones
Lead Delivery Body Observer	Cllr. Aled Morris Jones
Lead Delivery Body Observer	Shan Lloyd Williams
Lead Delivery Body Observer	Jenny Whiston

ORGANISATION CHART



MÔN CF FINANCIAL ACCOUNTS 2014/15

EXTERNAL FUNDING SECURED

	2014/15	2015/16	2016/17	TOTAL
HEALTH LOTTERY	£31,687.00	£97,860.00	£103,000.00	£232,547.00
MAGNOX - JOINERY	£42,590.00	£42,020.00	£5,743.42	£90,353.42
MAGNOX - DRIVING / CSCS CENTRE	£0.00	£23,918.00	£37,992.00	£61,910.00
IOACC - VVP (ENVIRO PROJECTS)	£0.00	£70,000.00	£20,000.00	£90,000.00
IOACC - VVP (BUSINESS PLAN)	£0.00	£5,000.00	£0.00	£5,000.00
IOCAA – VVP STUDIES		£5,000.00		5000
CHILDREN IN NEED	£4,500.00	£0.00	£0.00	£4,500.00
YOUTH JUSTICE SERVICE	£9,000.00	£9,000.00	£2,000.00	£20,000.00
CYFENTER - SHOP IN TOWN	£24,942.00	£0.00	£0.00	£24,942.00
CYFENTER - KIDZINK	£19,585.00	£0.00	£0.00	£19,585.00
NIACE	£9,379.00	£0.00	£0.00	£9,379.00
ANGLESEY ALUMINIUM	£7,000.00	£0.00	£0.00	£7,000.00
IOACC - FINANCIAL INCLUSION	£14,872.00	£15,382.00	£15,382.00	£45,636.00
WG - PDG	£16,600.00	£25,138.00	£0.00	£41,738.00
BANGOR UNIVERSITY	£3,000.00	£0.00	£0.00	£3,000.00
WCVA - ACTIVE INCLUSION	£0.00	£0.00	£55,947.00	£55,947.00
TOTAL	£183,155.00	£293,318.00	£240,064.42	£716,537.42

Communities First Performance Indicators

A full listing of all of the indicators which have to be reported to the Welsh Government via Ffynnon can be made available on request but a summary of key indicators are shown below.

Indicator	Target to Qu 4 15/16	Achieved to Qu 4 15/16
Prosperous Communities – Helping people to develop employment skills and find work		
No or people actively accessing advice and support	50	79
No of people entering employment	5	27
No. of people gaining an employment related qualification	25	42
% of clients rating the project as excellent or very good	90%	100%
Prosperous Communities – Reducing youth unemployment and disengagement		
No. of people volunteering regularly as a route to work	10	18
No. of people securing a Jobs Growth Wales Placement	10	9
No. of people gaining an employment related qualification	40	29
% of clients rating the project as excellent or very good	90%	100%
<i>Reducing Youth Unemployment relies heavily on the availability of Jobs Growth Wales. This year WG were very late starting the JGW process and effectively 6 months of delivery were lost as the Programme did not start until October 2015.</i>		
Prosperous Communities - Promoting digital inclusion		
No of people gaining basic IT skills	75	34
% of clients rating the project as excellent or very good	90%	100%
<i>The targets for digital inclusion have been very difficult to achieve. New Agored Units have been developed to tackle this issue which will be delivered from 1st April 2016.</i>		
Prosperous Communities – Improving financial capability, managing debt and raising income		
No. of people opening a Credit Union account	60	55

No. of people accessing a Credit Union loan	60	94
No. of people with improved financial literacy/capability	105	228
% of clients rating the project as excellent or very good	90%	100%
Prosperous Communities – Supporting enterprise, time banking and building social capital		
No. of enterprises supported with start-up activity	12	9
No. of social enterprises started	2	2
No. of people commencing self employment	3	3
% of clients rating the project as excellent or very good	90%	100%
Prosperous Communities – Reducing the risk of youth offending		
No. of young people engaged in regular positive activity	100	75
No. of young people gaining an extracurricular qualification	45	38
% of clients rating the project as excellent or very good	90%	99%
<i>Specific young groups of people were targeted hence the numbers being lower than anticipated. The young people have to be engaged in a regular positive activity at least twice a week for a number of weeks before they can be counted and it is very difficult to maintain the engagement at that level. A new Youth Café 'The Pod' will be opening in the Spring which should help in maintaining engagement.</i>		
Learning Communities – Lifelong learning in communities		
No of people gaining a qualification	86	100
No of people who participate in volunteering to learn	40	47
% of clients rating the project as excellent or very good	90%	100%
Learning Communities – Improving adult life skills		
No. of people gaining a qualification	40	57
% of clients rating the project as excellent or very good	90%	100%
LIFT cumulative total since start of programme 1st January 2014		
Vocational training		135

Work placements	87
Preparation for full time employment	61
Into employment	85

REGISTERED COMPANY NUMBER: 08085673 (England and Wales)
REGISTERED CHARITY NUMBER: 1148502

ATODIAD 4 / APPENDIX4

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 MARCH 2015
FOR**

**CYMUNEDAU'N GYNTAF MON
COMMUNITIES FIRST**

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

	Page
Report of the Trustees	1 to 7
Report of the Independent Auditors	8 to 9
Statement of Financial Activities	10
Balance Sheet	11
Notes to the Financial Statements	12 to 21

CYMUNEDAU'N GYNTAF MON COMMUNITIES FIRST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2015

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08085673 (England and Wales)

Registered Charity number

1148502

Registered office

63 Market Street
Holyhead
Ynys Mon
LL65 1UN

Trustees

J N Lee, M.B.E	
Mrs V M Roberts	- resigned 27.11.14
Mrs A Kennedy	
Mrs J A Blackwell	
Mrs K Capstick	
K Thomas	
Mrs S F Williams	
J N Lock	
J Tyrell-Jones	
J G H Cave, M.B.E	- resigned 27.11.14
R Burnell	- resigned 27.11.14
Dr W H Roberts	- appointed 7.1.15
R Williams	- appointed 8.4.15
J L Lee	- appointed 27.4.15

Company Secretary

Mrs T J Stokes

Auditors

Williams Denton Cyf
Chartered Certified Accountants
Statutory Auditors
Glaslyn Ffordd Y Parc
Parc Menai
Bangor
Gwynedd
LL57 4FE

Solicitors

T R Evans Hughes & Co
6 Victoria Chambers
Holyhead
LL65 1UR

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2015**

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

HSBC
William Street
Holyhead
LL65 1RL

Senior Management Team

Rita Lyon	Cluster Manager
Alun Roberts	Prosperous Communities Co-ordinator
Colin Lyon	Learning Communities Co-ordinator
Ian Hughes	Finance and Monitoring Officer

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee and governed by its Memorandum of Association dated 28 May 2012. It was registered with the Charity Commission on 09 August 2012. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and appointment of new trustees

The Cymunedau'n Gyntaf Mon Communities First is made up from the community/statutory and business/voluntary sector representatives.

The process of appointing trustees/directors has been set out in the Memorandum and Articles and is as follows:

The charity may by ordinary resolution appoint a person who is willing to act to be trustee/director and determine the rotation in which any additional trustees/directors are to retire. No person other than a trustee/director retiring by rotation may be appointed a trustee/director at any general meeting unless he or she is recommended for re-election by the trustees/directors, or not less than fourteen nor more than thirty-five clear days before the date of the meeting, the charity is given a notice that is signed by a member entitled to vote at the meeting, states the member's intention to propose the appointment of a person as a trustee/director, contains the details that, if the person were to be appointed, the charity would have to file at Companies House, and is signed by the person who is to be proposed to show his or her willingness to be appointed. The trustees/directors may appoint a person who is willing to act to be a trustee/director. A trustee/director appointed by a resolution of the other trustees/directors must retire at the next annual general meeting and must not be taken into account in determining the trustees/directors which are to retire by rotation.

All members who are entitled to receive notice must receive a minimum of twenty-one clear days notice of an annual general meeting or a general meeting called for the passing of a special resolution. Fourteen clear days must be given for all other general meetings.

A trustee/director must be a natural person aged 16 years or older. No one may be appointed a trustee/director if he or she would be disqualified from acting under the provisions of article 39. The number of trustees/directors shall be a minimum of 10 but (unless otherwise determined by ordinary resolution) shall not be subject to any maximum. The first trustees/directors shall be those persons notified to Companies House as the first trustees/directors of the charity. A trustee/director may not appoint an alternate trustee/director or anyone to act on his or her behalf at meetings of the trustees/directors.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2015**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

Existing trustees are already familiar with the practical work of the charity having been members of the charity and attended most meetings. All new trustees are offered relevant and specific training.

Additionally, new trustees are invited and encouraged to attend training sessions to familiarise themselves with the charity and the context within which it operates.

Trustees should look to develop arrangements which enable people from all sections of the community to be actively involved in the selection and regular renewal of their membership.

Trustees should also help to prepare, with the assistance if need be of external support organisations (eg the local authority, the county voluntary council, the Communities First Support Network), a constitution and rules of conduct for consideration and approval by the charity. Trustees should provide support to local community organisations/groups to enable them to join the charity and contribute to its work.

Mr James Neil Lee received an M.B.E from his Royal Highness the Prince of Wales for outstanding services to the community.

The directors attended a Governance and Financial Management Advice training course held by Shirley David of Best UK, where she also produced a report highlighting areas of weakness within the organisation's governance and her recommendations.

Organisational structure

The Cymunedau'n Gyntaf Mon Communities First has a Board of Directors /Trustees of at least 10 members who meet a minimum of four times a year and are responsible for the strategic direction and policy of the charitable company. The Cluster manager also sits on the Board but has no voting rights.

The Senior Management team are responsible for the day-to-day operational management including individual supervision of the staff team and also for ensuring that the team continue to develop their skills and working practices in line with good practice. The Senior Management team is responsible for ensuring the delivery of the services specified and that key performance indicators are met. The Senior Management team are line managed by the Chair of the personnel group.

Related parties

Due to the nature of the charity's operations and the composition of the board of trustees it is inevitable that transactions will take place with organisations in which a member may have an interest. All transactions involving organisations in which a trustee may have an interest are conducted at arm's length. The Charity has a policy that all trustees must declare an interest if a related party transaction occurs.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2015**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Cluster manager and management team. The Cluster manager is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Cluster manager has responsibility for the day to day operational management of the Charity, individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

The Senior Management team has conducted a review of the company's policies. Where appropriate, systems and procedures have been established to manage the company's finances. Significant external risks to funding will lead to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorising of all transactions and projects.

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Through the Vibrant and Viable Placed Grant through the Isle of Anglesey County Council, Marc Consultancy were commissioned to create a high level business plan for Mon CF. Under which it was identified that the company needs to have various sub-groups that include the trustees and senior management. These sub groups have been tasked to focus on various areas of the company. These are the Structure, Commercial, Partnership and Health. This has been designed to strengthen the company in each area.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Mission statement

By Listening and working with our community within the Mon Communities First area, we aim to regenerate the environment for existing and future generations.

The company's aims and objectives are set out in the Memorandum and Articles as follows:

To support the most disadvantaged people in the most deprived areas of the Isle of Anglesey with the aim of contributing to alleviating persistent poverty, focussed on community supported actions, working alongside other programmes to narrow the education, skills, economic and health gaps between the most deprived and more affluent areas.

Significant activities

Working within the Communities First "Vision Framework", a number of key themes and projects have been carried out during the year.

Public benefit

Our main activities and whom we try to help are described below. All our charitable activities focus on helping local people of all ages to become more involved in their local community by taking part in community work projects such as environment, support social events, build community spirit and help improve their own lives and the lives of others in the community.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2015**

ACHIEVEMENT AND PERFORMANCE

How our activities deliver public benefit

Credit Union

The collection points established in Holyhead and Llangefni have continued to develop and we are now able to offer "same day decision loans" utilising the NWCUC staff based at our office.

During the year 108 Credit union accounts have been opened of which 48 were junior accounts and a total of 59 loan applications were completed.

Pantri Pobl

The need for our Pantri Pobl services remain with the number of people accessing food bags during the year at 954. During the year we have been working in collaboration with the rural food bank to develop the service and ensure support is offered to those most in need.

Lift

Under the Lift programme local people have been given the opportunity to up-skill and work with our in house mentors to improve their employability opportunities. During the year the Lift Program supported 29 people into sustainable employment and another 14 through the jobs Growth Wales scheme. 56 individuals gained a minimum of one qualification.

Employment Support & Engagement

The programme offered non Lift eligible members of the community an opportunity to work with a mentor to help them along their path to secure employment. This support enabled 34 Jobs Growth Wales opportunities to be provided to 16-24 year olds and 27 employment opportunities filled. 46 individuals gained the minimum of one qualification.

Youth Work

A total of 149 sessions were held for the Young people of Holyhead and Llangefni during which a total of 175 individual participants were engaged with. Of which, 137 attended regularly. The sessions included the Drop in sessions in Llangefni, Splash Activities and Toms.

Health Lottery

Engagement Activities with over 2,000 people getting involved to seek the opinion of local Holyhead people as to what they believe would improve the lives of those living in the town. A successful application was sent to the lottery to carry out projects such as a Youth Cafe for the young people.

Community Vocational Academy

During the year a total of 6,316 work preparation hours were facilitated through the Community Vocational Academy. These hours included time spent on environmental, joinery, admin, retail and childcare projects. In addition 112 participants gained a minimum of one qualification.

Works carried out included the Refurbishment of the Kid'z'ink childcare facility, A55 Roundabout and the redevelopment of the Twr Nurseries.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2015**

FINANCIAL REVIEW

Financial review

During the year both the Restricted and Unrestricted funds have remained fairly constant with a slight decrease in the Restricted element from £151,457 at the start of the year to £151,452 at the 31/03/2015, and a slight increase in the Unrestricted fund from £42,693 at the start of the year to £46,729 at the 31/03/2015.

Reserves Policy

The Trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in fixed assets held by the charity should be between 3 and 6 months of expenditure. The present level of the general fund meets this criteria.

Principal funding sources

The principal funding sources for the company were by way of grants from the Welsh Government.

Continuation of funding

Funding from the Welsh Government in terms of the Communities First programme is guaranteed until 31 March 2016. The Welsh Government will announce their budget for the programme following the UK Government spending review in November 2015 at which point Mon Communities First will be invited to submit their delivery plans for the coming year/s depending on the funding guarantee announced by the Welsh Government. We envisage our delivery plans will be submitted in December 2015 with a confirmation of funding received in January/February 2016. Funding for the Lift programme and the Communities for Work programme has been secured up until March 2018 and as these programmes have been designed to be built on the current Communities First infrastructure we are very confident in securing Communities First funding up until at least the 31st March 2017.

FUTURE DEVELOPMENTS

The charity plans to continue with the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Cymunedau'n Gyntaf Mon Communities First for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

CYMUNEDAU'N GYNTAF MON COMMUNITIES FIRST

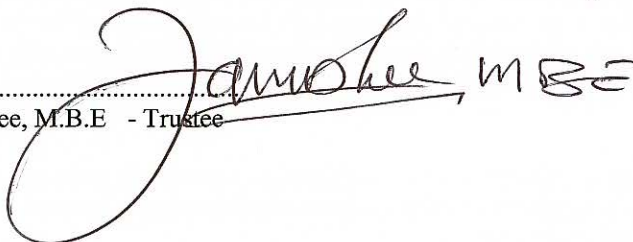
**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2015**

AUDITORS

The auditors, Williams Denton Cyf, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 23/10/2015 and signed on its behalf by:

.....
J N Lee, M.B.E - Trustee

A large, stylized handwritten signature in black ink, appearing to read 'J N Lee, M.B.E', is written over a horizontal dotted line. The signature is written in a cursive style with a large loop at the beginning.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF CYMUNEDAU'N GYNTAF MON COMMUNITIES FIRST

We have audited the financial statements of Cymunedau'n Gyntaf Mon Communities First for the year ended 31 March 2015 on pages ten to twenty one. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page six, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Emphasis of matter

We draw attention to note 15 in the financial statements which describes the uncertainty of Welsh Government funding beyond 31 March 2016. Our opinion is not qualified in respect of this matter.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
CYMUNEDAU'N GYNTAF MON COMMUNITIES FIRST**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.



Colin Bell FCCA (Senior Statutory Auditor)
for and on behalf of Williams Denton Cyf
Chartered Certified Accountants
Statutory Auditors
Glaslyn Ffordd Y Parc
Parc Menai
Bangor
Gwynedd
LL57 4FE

Date: 23/10/2015

CYMUNEDAU'N GYNTAF MON COMMUNITIES FIRST

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2015

	Not es	Unrestricted funds £	Restricted funds £	31.3.15 Total funds £	31.3.14 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	5,359	1,008,419	1,013,778	1,087,757
Activities for generating funds	3	<u>39,968</u>	<u>-</u>	<u>39,968</u>	<u>22,415</u>
Total incoming resources		45,327	1,008,419	1,053,746	1,110,172
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs	4	21,805	-	21,805	8,731
Charitable activities	5				
Community regeneration		19,486	995,278	1,014,764	901,585
Governance costs	6	<u>-</u>	<u>13,146</u>	<u>13,146</u>	<u>11,918</u>
Total resources expended		<u>41,291</u>	<u>1,008,424</u>	<u>1,049,715</u>	<u>922,234</u>
NET INCOMING/(OUTGOING) RESOURCES		4,036	(5)	4,031	187,938
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>42,693</u>	<u>151,457</u>	<u>194,150</u>	<u>6,212</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>46,729</u></u>	<u><u>151,452</u></u>	<u><u>198,181</u></u>	<u><u>194,150</u></u>

The notes form part of these financial statements

CYMUNEDAU'N GYNTAF MON COMMUNITIES FIRST

BALANCE SHEET
AT 31 MARCH 2015

	Not es	Unrestricted funds £	Restricted funds £	31.3.15 Total funds £	31.3.14 Total funds £
FIXED ASSETS					
Tangible assets	10	-	112,371	112,371	137,098
CURRENT ASSETS					
Debtors	11	19,890	1,171	21,061	69,546
Cash at bank		<u>27,273</u>	<u>41,851</u>	<u>69,124</u>	<u>7,227</u>
		47,163	43,022	90,185	76,773
CREDITORS					
Amounts falling due within one year	12	(434)	(3,941)	(4,375)	(19,721)
NET CURRENT ASSETS					
		<u>46,729</u>	<u>39,081</u>	<u>85,810</u>	<u>57,052</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>46,729</u>	<u>151,452</u>	<u>198,181</u>	<u>194,150</u>
NET ASSETS					
		<u>46,729</u>	<u>151,452</u>	<u>198,181</u>	<u>194,150</u>
FUNDS					
Unrestricted funds	13			46,729	42,693
Restricted funds				<u>151,452</u>	<u>151,457</u>
TOTAL FUNDS					
				<u>198,181</u>	<u>194,150</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 23/10/2015 and were signed on its behalf by:


.....
Mrs J A Blackwell -Trustee


.....
J N Lee, M.B.E -Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The accounts have been prepared on a going concern basis as the trustees consider it appropriate to prepare accounts on that basis - see note 15.

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Grants and contracts, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Incoming resources from grants and contracts, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Capital grants for the purchase of fixed assets are recognised in full in the Statement of Financial Activities in the year in which they are received.

Voluntary income, donations, fundraising, investment income and interest are recognised in full in the Statement of Financial Activities in the year/period that they are received.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these financial statements.

Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Plant and machinery	- 25% on cost
Motor vehicles	- 25% on reducing balance

Individual assets costing less than £1,000 are included in the Statement of Financial Activities in the year that they are incurred. Individual assets greater than £1,000 are included in the balance sheet at cost and are depreciated as above.

1. ACCOUNTING POLICIES - continued

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2015**

2. VOLUNTARY INCOME

	31.3.15	31.3.14
	£	£
Donations	-	49,157
Donated assets	-	118,887
Grants	1,008,420	919,229
Other income	<u>5,358</u>	<u>484</u>
	<u>1,013,778</u>	<u>1,087,757</u>

In 2014, donations included £48,780 from Plas Cybi Partnership.

In 2014 donated assets included £105,867 of assets transferred from Plas Cybi Partnership and van from the Anglesey Aluminium Legacy Fund valued at £13,000.

Grants received, included in the above, are as follows:

	31.3.15	31.3.14
	£	£
WG-Communities First	799,699	644,623
Mon Menai - Academy	-	38,000
Mon Menai - ESI	-	70,000
WCVA - Jobs Growth Wales	24,160	35,246
WG-LEQ	-	5,052
Children in need	4,500	5,500
YMCC-FIO/PDG/Other	32,878	14,725
YMCC-Tackling Poverty SGF	-	24,486
Menter Mon - Cyfenter	24,942	9,289
Magnox	42,590	50,749
Bangor University	3,000	1,100
WG-Splash	9,000	20,459
Anglesey Aluminium	7,000	-
Health Lottery	31,687	-
NIACE	9,379	-
Cyfenter - Kidzink	<u>19,585</u>	<u>-</u>
	<u>1,008,420</u>	<u>919,229</u>

Abbreviations used throughout these financial statements:

WG - Welsh Government
YMCC - Ynys Mon County Council
WCVA - Wales Council for Voluntary Action

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2015**3. ACTIVITIES FOR GENERATING FUNDS**

	31.3.15	31.3.14
	£	£
Income from services	17,418	17,462
Rental income	7,892	4,953
Fundraising income	<u>14,658</u>	<u>-</u>
	<u>39,968</u>	<u>22,415</u>

4. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS

	31.3.15	31.3.14
	£	£
Services costs	10,600	7,419
Rental expenses	2,762	1,312
Fundraising costs	<u>8,443</u>	<u>-</u>
	<u>21,805</u>	<u>8,731</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct costs	Totals
	£	£
Community regeneration	<u>1,014,764</u>	<u>1,014,764</u>

6. GOVERNANCE COSTS

	31.3.15	31.3.14
	£	£
Trustees' expenses	64	90
Accountancy	3,024	2,880
Legal & professional fees	4,644	4,218
AGM and Board costs	1,004	530
Auditors' remuneration	<u>4,410</u>	<u>4,200</u>
	<u>13,146</u>	<u>11,918</u>

7. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31.3.15	31.3.14
	£	£
Auditors' remuneration	4,410	4,200
Depreciation - owned assets	<u>24,727</u>	<u>25,892</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
 FOR THE YEAR ENDED 31 MARCH 2015

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2015 nor for the year ended 31 March 2014.

Trustees' expenses

	31.3.15	31.3.14
	£	£
Trustees' expenses	<u>64</u>	<u>90</u>

9. STAFF COSTS

	31.3.15	31.3.14
	£	£
Wages and salaries	557,076	439,673
Social security costs	45,656	35,093
Other pension costs	<u>49,120</u>	<u>35,533</u>
	<u><u>651,852</u></u>	<u><u>510,299</u></u>

The average monthly number of employees during the year was as follows:

	31.3.15	31.3.14
Cluster Manager	1.00	1.00
Development	9.70	6.80
Finance	1.75	1.00
Mentors	5.40	5.60
Youth	2.00	2.00
Administration	4.75	4.60
Apprentices/Trainees	<u>1.40</u>	<u> </u>
	<u><u>26.00</u></u>	<u><u>21.00</u></u>

No employee earned more than £60,000 per annum.

The charity operates a defined contribution pension scheme for its employees and the charity made pension contributions for 28 (2014 - 22) staff members .

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2015**10. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Motor vehicles £	Totals £
COST				
At 1 April 2014 and 31 March 2015	<u>66,476</u>	<u>79,553</u>	<u>18,702</u>	<u>164,731</u>
DEPRECIATION				
At 1 April 2014	1,330	21,628	4,675	27,633
Charge for year	<u>1,329</u>	<u>19,890</u>	<u>3,508</u>	<u>24,727</u>
At 31 March 2015	<u>2,659</u>	<u>41,518</u>	<u>8,183</u>	<u>52,360</u>
NET BOOK VALUE				
At 31 March 2015	<u>63,817</u>	<u>38,035</u>	<u>10,519</u>	<u>112,371</u>
At 31 March 2014	<u>65,146</u>	<u>57,925</u>	<u>14,027</u>	<u>137,098</u>

The Freehold Property was transferred from Plas Cybi Partnership at its original cost value (£72,257) less depreciation to date of transfer (£5,781).

Included in motor vehicles additions is a donated vehicle valued at £13,000.

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.15	31.3.14
	£	£
Debtors	19,003	63,204
Prepayments	<u>2,058</u>	<u>6,342</u>
	<u>21,061</u>	<u>69,546</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.15	31.3.14
	£	£
Creditors	3,941	10,141
Accruals and deferred income	<u>434</u>	<u>9,580</u>
	<u>4,375</u>	<u>19,721</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2015

13. MOVEMENT IN FUNDS

	At 1.4.14 £	Net movement in funds £	At 31.3.15 £
Unrestricted funds			
General fund	42,693	4,036	46,729
Restricted funds			
Mon Menai - Academy	38	(38)	-
Mon Menai - ESI	155	(155)	-
YMCC-FIO/PDG/Other	1,164	3,040	4,204
WG-Splash	3,830	-	3,830
Children in need	3,995	(2,894)	1,101
Bangor University	487	1,696	2,183
Menter Mon-Cyfenter	-	1,551	1,551
Magnox	4,691	(16)	4,675
Anglesey Aluminium	-	2,215	2,215
Fixed assets (CF)	1,797	(898)	899
Fixed assets	40,595	(13,000)	27,595
Fixed assets (Plas Cybi)	94,705	(10,826)	83,879
Health Lottery	-	14,693	14,693
NIACE	-	4,627	4,627
	<u>151,457</u>	<u>(5)</u>	<u>151,452</u>
TOTAL FUNDS	<u>194,150</u>	<u>4,031</u>	<u>198,181</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2015

13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	45,327	(41,291)	4,036
Restricted funds			
WG-Communities First	799,699	(799,699)	-
Mon Menai - Academy	-	(38)	(38)
Mon Menai - ESI	-	(155)	(155)
WCVA-Jobs Growth Wales	24,160	(24,160)	-
YMCC-FIO/PDG/Other	32,878	(29,838)	3,040
WG-Splash	9,000	(9,000)	-
Children in need	4,499	(7,393)	(2,894)
Bangor University	3,000	(1,304)	1,696
Menter Mon-Cyfenter	24,942	(23,391)	1,551
Magnox	42,590	(42,606)	(16)
Anglesey Aluminium	7,000	(4,785)	2,215
Fixed assets	-	(13,000)	(13,000)
Fixed assets (Plas Cybi)	-	(10,826)	(10,826)
Health Lottery	31,687	(16,994)	14,693
NIACE	9,379	(4,752)	4,627
Cyfenter Kidzink	19,585	(19,585)	-
Fixed assets (CF)	-	(898)	(898)
	1,008,419	(1,008,424)	(5)
TOTAL FUNDS	1,053,746	(1,049,715)	4,031

13. MOVEMENT IN FUNDS - continued

Purpose of Restricted Funds

WG-Communities First

To run and manage the Communities First and Lift programme in the most deprived wards on Anglesey.

Mon Menai - Academy

Funding to set up and run the Community Vocational Academy

Mon Menai - ESI

Funding to continue the Empty Shop Initiative project.

WCVA-Jobs Growth Wales

Funding for employment via the Jobs Growth Wales scheme.

YMCC-FIO/PDG/Other

50% funding contribution towards the Financial Inclusion Officer post. 100% funding for the family engagement officer post. Other minor funding from YMCC.

WG-Splash

Monies to run diversionary activities during school holidays.

Children in need

Monies to run the Fun 3.30 club.

Bangor University

To deliver community courses.

Menter Mon-Cyfenter

To set up and develop the Shop in Town card scheme.

Magnox

To set up and run a joinery workshop in the Community Vocational Academy and employ a Joiner Mentor.

Anglesey Aluminium

Funds to open a charity shop that local community groups can use to raise money for their activities.

Fixed Assets

This fund includes assets purchased from restricted income.

Fixed Assets (Plas Cybi)

This fund includes assets transferred from Plas Cybi Partnership.

Fixed Assets (CF)

This fund includes assets purchased with Communities First income.

Health Lottery

Funding received to hold local conversations to understand what the local people believe would make Holyhead a better place to live.

NIACE

Funding to promote and engage adults on to community learning opportunities.

Cyfenter kidzink

Funding secured to refurbish Kidzink' childcare facility.

14. RELATED PARTY DISCLOSURES

No related party transactions occurred during the year. In 2014, cash (£48,780) and fixed assets (£105,867) were donated from Plas Cybi Partnership, a related charity.

15. GOING CONCERN

Communities First funding has been secured up to the 31st March 2016. The Welsh government will announce its budgets for the 2016/17 Financial Year on the back of the UK Governments spending review which will be announced on the 25th November 2015. Mon CF will then be in a position to submit its delivery plans for the year to the Welsh Government.

As Mon Communities First is one of the top performing Communities First partnerships in Wales it is likely its funding will continue in to the future. The trustees therefore consider it appropriate to prepare the financial statements on a going concern basis.



CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL



PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE WORK PROGRAMME

Chair: Councillor Derlwyn Hughes
Vice- Chair: Councillor Alun Mummery

The table below is the Partnership and Regeneration Scrutiny Committee Work Programme up to May 2016. The Work Programme will be reported to each meeting of the Scrutiny Committee for the purpose of reviewing its content, consideration of new items or adjournment / withdrawal of items.

Contact: Geraint Wyn Roberts (Scrutiny Officer)
Tel: 01248 752039
E-mail: gwrce@anglesey.gov.uk

Date of Meeting	Item	Purpose	Location /Start Time
Standing items on all Committee Agendas: <ul style="list-style-type: none"> • Apology • Minutes • Chair and Vice-Chair Announcement • Work Programme 			
13 May 2016	Gypsy Traveller Sites Consultation	Pre-decision scrutiny	Council Chamber / 10am